

ACHIASE DISTRICT ASSEMBLY



2025 ANNUAL ACTION PLAN

OCTOBER 2024

N o.	Broad Activities	Location	Time Frame (2025)				Cost			Progra mme Status		Implementing Institution/Dept	
			Q1	Q2	Q3	Q4	GOG	IGF/ ABFA	OTHERS	New	On-going	Lead	Collaborators
SOCIAL DEVELOPMENT													
Sub Programme: Education and Youth Development													
1.	Construction of 1No. 3-unit classroom block with ancillary facilities	Aperade D/A JHS					550,000.00			√		Works Department	Central Administration District Education Directorate
2.	Construction of 1No. 2-unit classroom block with ancillary facilities	Edimso D/A KG					550,000.00			√		Works Department	Central Administration District Education Directorate
3.	Construction of 1No. 3-unit classroom block, 1No. 6-seater water closet toilet with mechanized borehole and tank at Bieni JHS	Bieni					850,000.00				√	GETFUND	Central Administration Ghana Education Service
4.	Construction of 1No. 6-unit classroom block	Otopa					747,883.15			√		Works Department	Central Administration District Education Directorate
5.	Completion of 1No. 2-Unit Kindergarten Block	Anamase RC KG					280,000.00			√		Works Department	Central Administration District Education Directorate
6.	Completion of 1No. 6-Unit Kindergarten Block	Achiase Islamic					250,000.00			√		Works Department	Central Administration District Education Directorate
7.	Completion of 1No. 3-Unit Classroom block	Achiase LA JHS					140,000.00			√		Works Department	Central Administration District Education Directorate

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8.	Renovation of dilapidated school facilities in the district	Affected Schools					50,000.00				√	Works Department	Central Administration District Education Directorate
9.	Provide teaching and learning furniture to schools in the district	Selected Schools					1,900,000.00		150,000.00	√		Central Administration	District Education Directorate
10.	Organize school and community level School Performance Appraisal Meeting (SPAM)	District wide					2,000.00				√	District Education Directorate	Central Administration
11.	Organize one Mock Examination for JHS B.E.C.E candidates	District wide					15,000.00				√	District Education Directorate	Central Administration
12.	Organize sports festival for basic schools in the district	District wide					4,000.00				√	District Education Directorate	Central Administration
13.	Organize monthly health inspection and monitoring of schools in the district	District wide					15,000.00				√	District Education Directorate	Central Administration
14.	Organize my first day at school	District wide					5,000.00				√	District Education Directorate	Central Administration
15.	Support Science, Technology, Engineering and Mathematics (STEM) education and organize quiz competitions for schools in the district	District wide					2,000.00				√	District Education Directorate	Central Administration
16.	Organize in-service capacity-building training for teachers on safe school environment	District wide					10,000.00				√	District Education Directorate	Central Administration

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17.	Undertake sensitization programmes for pupils and teachers on nutrition and road safety.	District wide					3,000.00				√	District Education Directorate	Central Administration, District Health Directorate
18.	Organize culture and creative artefact exhibition	District wide					3,000.00				√	District Education Directorate	Central Administration
Sub Programme: Health Delivery													
19.	Construction and furnishing of 2No. CHPS Compounds	Aggreykrom, Edimso					1,220,000.00			√		District Works Department	Central Administration, District Health Directorate
20.	Construction of 1No. CHPS Compound with mechanized borehole	Akenkausu							900,000.00	√		District Works Department	Japan Embassy, District Health Directorate
21.	Furnishing of Akenkausu Health Center	Akenkausu					219,883.15			√		Central Administration	District Health Directorate
22.	Construction of 1no. Maternity block	Anamase					408,000.00			√		District Works Department	Central Administration, District Health Directorate
23.	Completion and furnishing of 3No. CHPS Compounds	Asikasu, Akuffo, Bommoden					800,000.00				√	District Works Department	Central Administration, District Health Directorate
24.	Provision of Anti-Retroviral Therapy (ART) Center for HIV treatment	Achiase					150,000.00			√		District Health Directorate	Central Administration

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			Q1	Q2	Q3	Q4	GOG	IGF/ ABFA	OTHERS	New	On-going	Lead	Collaborators
25.	Procure and supply hospital beds and equipment	Achiase					500,000.00			√		District Works Department	Central Administration, District Health Directorate
26.	Immunize 25,000 children and adults	District wide					20,000.00				√	District Health Directorate	Central Administration
27.	Organize monthly public education on health and social behavioral change communication activities	District wide					5,000.00				√	District Health Directorate	Central Administration
28.	Organize monitoring and supportive supervision of all health facilities	District wide					12,000.00				√	District Health Directorate	Central Administration
29.	Build capacity of 30 healthcare providers	District wide					8,000.00				√	District Health Directorate	Central Administration
30.	Organize four (4) health celebration events	District wide					12,000.00				√	District Health Directorate	Central Administration
31.	Organize eight (8) safe motherhood promotion activities	District wide					10,000.00				√	District Health Directorate	Central Administration
32.	Conduct monthly nutrition surveillance	District wide					9,000.00				√	District Health Directorate	Central Administration
Sub Programme: Environmental Health and Sanitation Services													
33.	Completion of 1No. 10-unit Water Closet Toilet	Achiase Anyinam					115,000.00				√	Works Department	Central Administration, MP
34.	Construction of 1No. 6-unit water closet facility	Aperade D/A JHS					280,000.00			√		Works Department	Central Administration Environmental Health Unit
35.	Completion of 4No. toilet facilities	Achiase Methodist,					340,000.00			√		Works Department	Central Administration

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		Yaanawa Aperade, Duokon											Environmental Health Unit
36.	Construction of 25 No. mechanized boreholes with overhead tanks	District wide					1,575,000.00		750,000.00	√		Works Department	Central Administration
37.	Repair ten (10) broken down water facilities (boreholes) in the district	District wide					272,883.15	5,000.00			√	Works Department	Central Administration
38.	Purchase of landfill sites	Kokobeng Aperade					80,000.00			√		Environmental Health Unit	Central Administration
39.	Purchase of Land as final disposal site	District wide					100,000.00			√		Environmental Health Unit	Central Administration
40.	Procurement of 4No. motorbikes for waste management	District wide					80,000.00			√		Procurement Unit	Central Administration
41.	Procurement of 10No. skip containers	District wide					160,000.00			√		Procurement Unit	Central Administration
42.	Procurement of 50No. household waste containers	District wide					30,000.00			√		Procurement Unit	Central Administration
43.	Procurement of 5No. tricycles for waste collection	District wide					200,000.00			√		Procurement Unit	Central Administration
44.	Construction of stray animal pound	District wide						3,000.00		√		Works Department	Area Councils Central Administration
45.	Organize medical screening of food vendors	District wide						8,000.00			√	Environmental Health Unit	District Health Directorate
46.	Procurement of Sanitary tools and disinfectants	District wide					5,000.00	15,000.00			√	Procurement Unit	Environmental Health Unit Central Administration
47.	Conduct monthly school health and sanitation inspections	District wide					2,500.00	5,000.00			√	Environmental Health Unit	Central Administration

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			Q1	Q2	Q3	Q4	GOG	IGF/ ABFA	OTHERS	New	On-going	Lead	Collaborators
													District Education Directorate
48.	Organization of National Sanitation Day	District wide					45,000.00				√	Environmental Health Unit	Central Administration
49.	Manage final disposal sites quarterly (levelling of accumulated refuse)	District wide					150,000.00				√	Environmental Health Unit	Zoomlion Ghana Limited, Central Administration
50.	Organize quarterly disinfection and fumigation of densely populated areas and public facilities	District wide					366,275.00				√	Environmental Health Unit	Zoomlion Ghana Limited, Central Administration
51.	Sanitation Improvement Programme	District wide					387,205.00			√		Environmental Health Unit	Zoomlion Ghana Limited, Central Administration
52.	Organize monthly clean-up exercise	District wide					60,000.00	15,000.00			√	Environmental Health Unit	Central Administration
53.	Support for the construction of household toilet facilities	District wide					59,403.15				√	Environmental Health Unit	Central Administration
54.	Undertake sensitization to encourage the construction of household latrines to reduce open defecation	District wide					10,000.00	6,000.00			√	Environmental Health Unit	Central Administration
55.	Monitor water facilities and activities of Water and Sanitation (WATSAN) teams quarterly	District wide					1,000.00	6,000.00			√	DWST	Central Administration
Sub Programme: Social Welfare and Community Development													
56.	Settle at least one child maintenance, custody and family welfare case weekly	District wide					5,000.00				√	SW&CD	Magistrate Court
57.	Identify, register and supervise operations of Early Childhood Development Centers quarterly	District wide					5,000.00				√	SW&CD	Education Directorate, NCCE Ghana Education

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													Service
58.	Form and strengthen ten (10) child protection teams in ten communities	District wide					7,000.00				√	SW&CD	NCCE Central Administration
59.	Identify, register and provide psychological and medical needs assessment to twenty (20) PWDs	District wide					2,000.00				√	SW&CD	Central Administration
60.	Support thirty (30) PWDs with inputs, assistive devices, hospital and school bills	District wide					370,000.00				√	SW&CD	Central Administration
61.	Provide skills training and empowerment for twenty (20) PWDs in different crafts with economic value	District wide					15,000.00				√	SW&CD	Central Administration
62.	Organize quarterly supervision and monitoring of social interventions/programmes like LEAP, School Feeding etc.	District wide					3,000.00				√	SW&CD	Central Administration Ghana Education Service
63.	Undertake bi-monthly sensitization and social education on social problems i.e., child abuse, child marriage, violence against children and women and other vulnerable groups	District wide					10,000.00				√	SW&CD	NCCE Information Services Department
ECONOMIC DEVELOPMENT													
Sub Programme: Trade, Industry and Tourism Services													
64.	Construction of 1No. 24-hour Economy market with a Lorry Station, fenced and gated with ancillary facilities	Achiase					4,619,707.88			√		Works Department	Central Administration
65.	Provide skill acquisition, training and empowerment for the youth	Achiase					12,000.00				√	BAC	SW&CD, Department of Agriculture

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66.	Facilitate 2No. LED platform meetings	Achiase					3,000.00				√	LED C'ttee	Central Administration
67.	Provide technical support (veterinary services) to Green Farms and Eco-tourism Park to promote local tourism	Osorase					2,000.00				√	Central Administration	Private Sector
68.	Collaborate with Jungle Warfare School to organize open day and trade fair on 7th March 2025	Achiase					10,000.00				√	Central Administration	Jungle Warfare School
Sub Programme: Agricultural Development													
69.	Organize one (1) RELC Session for agricultural stakeholders with 40% female representation.	District wide					9,000.00				√	Department of Agriculture	Central Administration
70.	Conduct 1 MRACLS in the District	District wide					5,000.00				√	Department of Agriculture	Central Administration
71.	Collect, collate and 4 quarterly Agricultural Market survey	District wide					3,000.00				√	Department of Agriculture	Central Administration
72.	Facilitate access to subsidized inputs under the PFJ for 4,000 farmers with at least 30% female beneficiary target	District wide					20,000.00				√	Department of Agriculture	Central Administration
73.	Facilitate the control/monitoring of pests including FAW situation in sixteen (16) operational areas with at least 30% support to female farmers.	District wide					5,000.00				√	Department of Agriculture	Central Administration
74.	Organize home and farm visit to 25,000 farmers with at least 50% of total female farmer population visited	District wide					15,000.00				√	Department of Agriculture	Central Administration
75.	Establish two (2) varietal demonstration fields	District wide					8,000.00				√	Department of Agriculture	Central Administration
76.	Establish eight (8) new F.B.Os (including at least 2 female FBOs),	District wide					2,000.00				√	Department of Agriculture	Central Administration

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	strengthen and improve upon the database of existing F.B.Os & processing groups												
77.	Organize Farmer's Day Celebration	Achiase					90,000.00				√	Central Administration	Department of Agriculture
78.	Facilitate the establishment of a Satellite Market for local products	District wide					1,500.00			√		Department of Agriculture	Central Administration
79.	Nurse 5000 oil palm seedlings under PERD and distribute to farmers in the district (with at least 30% distribution to female farmers)	District wide					28,000.00				√	Department of Agriculture	Central Administration
80.	Carry out quarterly monitoring and veterinary visits to eighty (80) animal farmers including at least twenty (20) female farmers under Rearing for Food and Jobs Programme	District wide					10,000.00				√	Department of Agriculture	Central Administration
81.	Vaccinate poultry (1,000 birds) and 120 dogs in the district against Newcastle and rabies	District wide					5,000.00				√	Department of Agriculture	Central Administration
82.	Train 4 agro-processing groups (at least one women agro-processing group) on financial management, food safety and environmental hygiene and backyard gardening	Achiase, Teshieman					4,000.00				√	Department of Agriculture	Central Administration
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS													
Sub Programme: Spatial Planning													
83.	Prepare of District Spatial Development Framework	Achiase					30,000.00			√		Physical Planning Department	Central Administration

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			Q1	Q2	Q3	Q4	GOG	IGF/ ABFA	OTHERS	New	On-going	Lead	Collaborators
84.	Organize public education on land use, permit acquisition and spatial development	District wide						65,000.00			√	Physical Planning Department	Information Services Department, NCCE
85.	Undertake Street Naming and Property Addressing System exercise	District wide					20,000.00				√	Physical Planning Department	ERCC, Central Administration
86.	Facilitate the extension of electricity to newly developed settlements	Achiase					10,000.00				√	Central Administration	Electricity Company of Ghana
Sub Programme: Infrastructure Development													
87.	Rehabilitate/ reshape feeder road networks	Selected roads					217,000.00			√		Works Department	Central Administration
88.	Renovation of footbridges and culverts	Selected communities					100,000.00			√		Works Department	Central Administration
89.	Conduct regular site and building inspections	Achiase						8,000.00			√	Works Department	Central Administration
90.	Rehabilitate and maintain 50 No. Street lights in Communities	District Wide					20,000.00				√	Works Department	Central Administration
Sub Programme: SP2.3 - Disaster Prevention & Management													
91.	Organize quarterly sensitization programmes on the causes and effects of climate change and resilience practices	District Wide					12,000.00				√	NADMO	Information Services Department, NCCE EPA
92.	Provide relief items to disaster victims	District Wide					40,000.00				√	NADMO	Central Administration
93.	Organize Zonal tours to monitor disaster prone areas	District Wide					10,000.00				√	NADMO	Central Administration

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94.	Train 5 Disaster Volunteer Groups (DVGs)	District Wide					15,000.00				√	NADMO	Central Administration
Sub Programme: Natural Resource Conservation													
95.	Undertake district-wide sensitization on forest conservation	District wide					10,000.00				√	Forestry Commission	Information Services Department,
96.	Monitor forest reserves to prevent encroachment and illegal lumbering	District wide					4,000.00				√	Forestry Commission	Central Administration
97.	Observe annual world tree planting day	District wide					5,000.00				√	Department of Agric	Forestry Commission Central Administration
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY													
Programme: General Administration													
Sub Programme: Central Administration													
98.	Construction of 1No. 2-unit Nurses Quarters	Osorase					190,000.00			√		Works Department	Central Administration, GHS
99.	Completion & furnishing of 2No. Akenkausu Police Station	Akenkausu, Aperade					300,000.00				√	Works Department	Central Administration
100.	Completion of DCE Bungalow Achiase	Achiase					1,300,000.00				√	Works Department	Central Administration
101.	Support security operations in the district	District wide						10,000.00			√	Central Administration	Ghana Police Service
102.	Organize quarterly and mandatory statutory meetings	Achiase					80,000.00	25,000.00			√	Central Administration	Assembly Members
103.	Operation and Maintenance of official vehicles and immovable assets annually	Achiase					90,000.00	25,000.00			√	Central Administration	Works Department, Transport Unit

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104.	Rehabilitation of Office Building and Structures	Achiase					40,000.00				√	Central Administration	Works Department, Procurement Unit
105.	Procurement of office fittings, equipment and stationery	Achiase					100,000.00	6,000.00			√	Central Administration	Works Department, Procurement Unit
106.	Provision of material and financial support for community-initiated projects	Achiase					180,000.00				√	Central Administration	Works Department, Procurement Unit
107.	Community engagement / DCE Tour	District Wide					26,999.88				√	Central Administration	Information Services Department
108.	Facilitate Independence Day Celebrations	Achiase					35,000.00				√	Central Administration	District Education Directorate, Security Services
109.	Deploy police at critical locations and on major roads to ensure road safety	District Wide					10,000.00				√	Central Administration	Ghana Police Service
110.	Undertake quarterly sensitization on road safety regulations	District Wide					15,000.00				√	Central Administration	Information Services Department, National Road Safety Authority
Sub Programme: Finance & Resource Mobilization													
111.	Organize quarterly public education on rates and levies obligation	District wide						6,000.00			√	Finance Department	Information Services Department
112.	Organize weekly monitoring of revenue collection activities	District wide						6,000.00			√	Finance Department	Central Administration
113.	Digitize and quarterly update revenue database	District wide						6,000.00			√	Finance Department	Central Administration

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Sub Programme: Legislative Oversight													
114.	Facilitate quarterly Area Council meetings	Achiase Aperade Anamase					16,000.00	4,000.00			√	Central Administration	Area Councils
Sub Programme: Human Resource Management													
115.	Appraise all staff of the Achiase District	Achiase						6,000.00			√	Department of Human Resources	Central Administration
116.	Organize training programmes for all staff of the Assembly	Achiase					80,000.00				√	Department of Human Resources	Central Administration
EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)													
Sub Programme: Public Health Services and Management													
117.	Support district response to Public Health Emergencies	District wide					3,000.00				√	District Health Directorate	Central Administration
118.	Organize public education on hygiene and prevention of Covid-19	District wide					2,500.00	5,000.00			√	District Health Directorate	Information Services Department
119.	Undertake public sensitization on emergency medical operations of the Ambulance Service	District wide					5,000.00				√	Ambulance Service	Information Services Department
120.	Organize public education on early warning signs of windstorm, domestic and bushfires	District Wide					10,000.00				√	NADMO	Information Services Department
IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION													
Sub Programme: Planning, Budgeting and Coordination													

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			Q1	Q2	Q3	Q4	GOG	IGF/ ABFA	OTHERS	New	On-going	Lead	Collaborators
121.	Prepare Medium-Term Development Plan, Annual Action Plan, Composite Budget to plan for the ensuing year	Achiase					200,000.00				√	Development Planning Unit	Budget Committee Central Administration
122.	Update Administrative Data Hub for the District	Achiase					5,000.00	2,000.00			√	Department of Statistics	Central Administration
123.	Organize quarterly DPCU and Budget Committee meetings	Achiase					80,000.00	8,000.00			√	Development Planning Unit	Budget Committee Central Administration
124.	Organize quarterly Monitoring and Evaluation of development projects	District wide					40,000.00	10,000.00			√	Development Planning Unit	Central Administration
125.	Organize District Level Inter-Service and Inter-Sectoral Collaboration Meeting	Achiase					20,000.00	5,000.00			√	Development Planning Unit	Government Agencies, Departments, Institutions
126.	Organize 2 Town Hall meetings	Achiase					20,000.00				√	Development Planning Unit	Central Administration
127.	Logistical Support to decentralized departments	Achiase					70,000.00				√	Central Administration	Government Agencies, Departments, Institutions